

DIOCESE OF AUCKLAND
Diocesan Council

MINUTES OF A MEETING HELD AT 4:00PM
ON THURSDAY, 28 April 2016 AT NELIGAN HOUSE.

CHAIRPERSON: The Right Reverend Ross Bay

7986.	<p><u>PRESENT</u></p> <table style="width: 100%; border: none;"><tr><td style="width: 50%; vertical-align: top;">The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss</td><td style="width: 50%; vertical-align: top;">Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Ms Patricia Hall Mr Graham Jones Mrs Jackie Addis Mrs Karen Spoelstra</td></tr></table> <p><u>In Attendance:</u></p> <p>Ms Sonia Maugham (Diocesan Manager) Miss Lynne Usher (Administrator)</p>	The Right Rev. Ross Bay The Right Rev. Jim White The Rev. Lucy Nguyen The Rev. Clare Barrie The Rev. Richard Bonifant The Rev. Sarah Stevens-Cross The Rev. Sarah Moss	Mrs Megan Bowden Mr Graham Jones Mrs Deborah Rolland Mr Garry Smith Ms Patricia Hall Mr Graham Jones Mrs Jackie Addis Mrs Karen Spoelstra
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7987.	<p><u>APOLOGIES</u></p> <p>The Rev. Nyasha Gumbeze Lay Canon Dr Briar Peat (for lateness) Ms Megan Bowden (for lateness)</p>		
7988.	<p><u>PRAYERS AND DEVOTIONS</u></p> <p>Ms Patricia Hall.</p>		
7989.	<p><u>MATTERS ARISING – CONFIRMATION OF AGENDA</u></p> <p><u>Agenda</u> The Agenda was confirmed as distributed.</p> <p><u>Matters Arising</u></p> <ul style="list-style-type: none">• The Property Manager’s Report• Clergy Stipend Increases 2016/2017• The Grey Lynn Commission of Reconstruction Report		
7990.	<p><u>DISCLOSURES OF INTEREST</u></p> <p><u>Commission of Reconstruction – St Columba Church, Grey Lynn</u></p> <ul style="list-style-type: none">• Ms Patricia Hall declared interest as it is her place of worship.• Mr Garry Smith and the Rev. Lucy Nguyen included their interest as The Selwyn Foundation is mentioned in documentation related to the reconstruction.		

7991.	<p><u>CONFIRMATION OF MINUTES</u></p> <p><i>It was moved by Mrs Deborah Rolland, seconded by The Rev. Lucy Nguyen, that the Minutes of the meeting held on 31st March 2016 be confirmed as correct record.</i></p> <p style="text-align: right;">AGREED</p>
7992.	<p><u>MATTERS OUTSTANDING – SCHEDULE OF BUSINESS</u></p> <p><u>Schedule of Business</u> The Schedule of Business was accepted as distributed.</p> <p>That Diocesan Council seeks further confirmation from the Chancellor as to whether or not the Diocese needs a standing tribunal. This item was moved to the next meeting, 26th May 2016.</p> <p><u>St Thomas', Tamaki – Parish Name Change</u></p> <p>The Diocesan Manager to direct St Thomas', Tamaki to consult with St Andrew's, Kohimarama. St Andrews, Kohimarama will present formal communication to the Diocesan Council outlining their views surrounding the change in name. Item moved to the next meeting, 26th May 2016.</p> <p><u>Paid Parental Leave Report – Stipend and Pensions Committee</u></p> <p>Stipends and Pensions Committee will return a list of recommendations to the Diocesan Council of proposed changes to the Paid Parental Leave Policy, including changes that impact the Statutes. Item moved to the next meeting, 26th May 2016.</p>
7993.	<p><u>BISHOPS' MATTERS</u></p> <p><u>Melanesian Visit</u> Bishop Jim reported back on the Bishops' visit to Melanesia for the enthronement of the new Archbishop. This visit was noted for its importance due to ongoing efforts to reconnect and develop our partnership with the Diocese of Melanesia.</p> <p><u>Episcopal Team Restructure</u> Bishop Ross advised that job descriptions for the two Diocesan positions would be placed on the website for:</p> <ol style="list-style-type: none"> 1) Regional Archdeacon for Southern Area 2) Ministry Unit Review Coordinator <p>Applications will close mid May 2016.</p>
7994.	<p><u>THE DIOCESAN PROPERTY MANAGER'S REPORT</u></p> <p>The Property Manager's Report was received as distributed.</p>
7995.	<p><u>FINANCE REPORT</u></p> <ul style="list-style-type: none"> • Annual Statement for Year End 31 Dec 2016 • Audit Letter of Representation • Finance Report 31 March 2016 • Finance and Audit Committee Report • Centralised Ministry Accounting Report

	<p>Mr Graham Jones reported on the audited accounts, which apart from some minor changes, were in process of being signed off. He further indicated discussions involving the Finance and Audit Committee in a recent meeting with regards to fixed assets which do not appear in any accounts. The results of this discussion were to assure fixed assets appear in all accounts of the Diocese. In addition, depreciation costs will now reflect in all Diocesan accounts.</p> <p>Graham indicated that further discussion would be held around the General Trust Board (GTB) as a trustee with possible action taken to consolidate finances into one account. Further information is required regarding the GTB falling under the Diocese's Charity number to be included as part of the Consolidated Accounting. Bishop Ross believes that the GTB is a separate business entity to the Diocese and therefore reports separately.</p> <p>The Diocese Council expressed thanks to the Finance and Audit Committee for their work.</p> <p>It was noted that Ms Bridget Morrison has extended her contract with the Diocese until the end of 2016. She will continue to have oversight of Consolidated Accounting project as well as manage the Synod process.</p>
7996.	<p><u>DECISION PAPERS AND APPOINTMENTS</u></p> <p><u>Selwyn Foundation – Financial Year End, Constitution and Appointments</u></p> <p><i>It was moved by Mrs Jackie Addis, seconded by The Rev. Richard Bonifant, that Diocesan Council, acting as Synod out of Session, will approve the change of The Selwyn Foundation's financial year to the 30th June 2016, as well as some minor changes to the constitution.</i></p> <p style="text-align: right;">AGREED</p> <p><u>Diocesan Office Relocation Opportunity</u></p> <p>The Diocesan Council discussed current communications with Shane Coward from Trust Management regarding the relocation opportunity for the Diocesan Office to the current TIML premises.</p> <p>It was agreed not to take up Trust Management's proposal.</p> <p>A paper detailing a business case for the long-term needs of the the diocesan office needs to be prepared. This will be further discussed at the next meeting in May.</p> <p><u>Takapuna Parish Request to Access Funds</u></p> <p><i>It was moved by Mr Garry Smith, seconded by Mrs Deborah Rolland, that the Diocesan Council approves the request from St Peter's, Takapuna for funds to be released from their GTB Cash Fund to cover replacement of the church roof and maintenance of the Parish Lounge.</i></p> <p style="text-align: right;">AGREED</p> <p><u>Waiheke Island Parish Request to Access Funds</u></p> <p>A request from Waiheke Island Parish for \$31,000 be redrawn from the interest earned on the sale of the Oneroa church property. The Parish have found themselves with a shortfall due to high maintenance costs in 2015 where they replaced and painted the roof on St Andrews of by the Sea (Onetangi), which cost \$31,200.41, an item they could have applied to Diocesan Council for permission to use funds from the sale of Oneroa however at the time did not. They are requesting now that these funds be allowed to be used for operating costs to defer against the maintenance.</p> <p><i>It was moved by the Rev. Clare Barrie, seconded by Mr Graham Jones, that the Diocesan Council approves St Andrew's request to redraw \$31,000 from their trust account to cover building development.</i></p> <p style="text-align: right;">AGREED</p>

Hibiscus Coast Sabbatical Leave Relief Ministry Support Request

*It was **moved** by The Rev. Sarah Stevens-Cross, **seconded** by The Rev. Lucy Nguyen, that the Diocesan Council agrees to Hibiscus Coast Parish's request to fund the Rev. Neil Fuge's half stipend during The Rev. Steve Down's absence.*

AGREED

Auckland Anglican Insurance Fund Assistance with Premium Recovery

The following points were raised:

- Disputes over their valuations (Papakura)
- The Diocesan Council grant to the Cathedral to cover their insurance

St Thomas' Recovery Initiative

A proposal was received from the parish regarding Davis' Funerals repairing and leasing St Thomas' vicarage and providing additional income by way of funerals.

The Diocesan Council commended the parish for recognizing opportunities to upgrade the buildings and generate income.

Diocesan Council needs to be sure that the use of the church and hall will be for Anglican funeral services, as the proposal read like a business model overlaid on a worshipping community. These issues will need to be addressed within the condition of the building lease. There will need to be a way of viewing the business operations in the vicarage as separate from the church as they are not one business.

*It was **moved** by The Rev. Clare Barrie, **seconded** by The Rev. Richard Bonifant, that the Diocesan Council agrees to ask the General Trust Board (GTB) to negotiate the terms of a lease with Davis Funeral Services, with mention of certain conditions:*

1. *That the vicarage is only leased as an administrative office*
2. *That the lease does not include the condition of holding of funerals in the church, as this is a parish matter*
3. *That the parking area is not included in the lease*

AGREED

5:10pm Diocesan Council went In Committee to discuss sensitive information.

5:30pm Lay Canon Dr Briar Peat joined the meeting.

Synod representation report

A discussion was held on the report. It was agreed that further consultation with Synod was required to develop an acceptable recommendation.

The Reverend Richard Bonifant would edit the report for presentation at this year's Session of Synod.

Point Chevalier Formation of Closure Working Group

The Diocesan Council discussed the need for a working group, including selected Diocesan Council members, to be formed to finalise the closing of the Point Chevalier Ministry Unit with a focus on addressing the finances and the assets.

Bishop Jim reported that the working group did not need to include any Diocesan Council members, as all assets would be returned to the Diocese.

Bishop Jim, Geoff Clark (Property Manager) and Ms Barbara Wesseldine (LSMU Enabler) would continue to work with the Pt Chevalier people.

AGREED

6:00pm Ms Megan Bowden joined the meeting. Diocesan Council adjourned for a dinner break and resumed at 6.45pm.

Quota Working Group

It was discussed that this is a policy matter and responsibility falls under the Diocesan Council. A suggestion of an academic review was discussed in regards to how this could and should work. There was a unanimous agreement that a significant amount of research needs to be done.

It was noted that the working group should ideally incorporate a communications/marketing person as well as a finance person to present an overview at Synod regarding the data including suggestions on how to proceed further. It was further noted that Synod should be given a financial presentation regarding expenditure. Trust Management (Shane Coward) will approach Dioceses around New Zealand to research how they handle Ministry Unit quotas.

Names suggested for the working group include:

Rod Oram

Peter Lineham

The Archdeacons

A member of the Finance and Audit Committee

Deborah Rolland to represent LSMU's/Diocesan Council/Communications

Garry Smith

Graham Jones

The Diocesan Manager

Earthquake Prone Buildings

Mr Geoff Clark has presented a report to both the Diocesan Council and briefed the Finance and Audit Committee regarding the earthquake strengthening programme. The Working group should be comprised of people who understand technical, building, and engineering requirements. The overall cost to the Diocese of the earthquake-proofing could be in the region of \$20-30 million.

Names suggested for the working group include:

Geoff Clark

John Whitehead – Selwyn Foundation Property Commissioner

John Cameron – GTB

Andrew Barrie – architect

Karen Spoelstra

A member of the Episcopal Team

Health and Safety Report and Committee Recommendations

All Ministry Units have had the opportunity to complete a Health and Safety Audit. The Health and Safety Committee have met and discussed engaging a Health and Safety Consultant to help complete the Diocesan Health and Safety Policy that will guide each Ministry Unit as to what their obligations are under the new Health and Safety Act. It was noted that The Selwyn Foundation and Diocesan School for Girls both have existing policies and resources which could be utilised.

*It was **moved** by the Chair that the Diocesan Council approves the appointment of a Health and Safety consultant in principle and that the Health and Safety Committee comes back to Council with costs.*

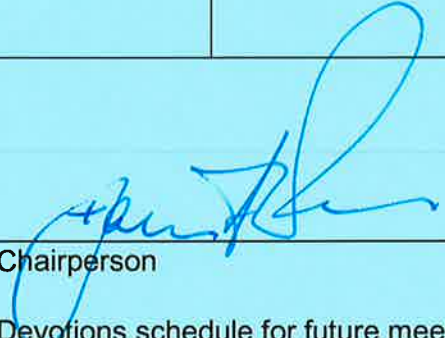
AGREED

Clergy Stipend Increase 2016/2017

The Stipend Monitoring Group has recommended a 1.3% annual stipend increase for clergy and this amount has already been factored in to the weighted average paid by Ministry Units for the 2016 year.

*It was **moved** by Mr Garry Smith, **seconded** by Mrs Deborah Rolland, that the Diocesan Council approves the clergy increase of 1.3% from May 2016 to April 2017 recommended by the Stipend Monitoring Group and that the lay employees of the*

	<p><i>Diocese receive the same percentage increase.</i></p> <p style="text-align: right;">AGREED</p> <p><u>Holy Trinity Cathedral Consecration Committee Minutes</u> The minutes of the Holy Trinity Cathedral Consecration Committee were received as distributed.</p> <p>The Diocesan Council was asked to give some thought to the request for Diocesan Engagement (point 6 of Holy Trinity Cathedral Consecration Committee Minutes). This item has been moved to the next meeting, 26th May 2016.</p> <p><u>Commission on Reconstruction – St Columba Church, Grey Lynn</u> Bishop Jim reported on the current status of the Parish and drew attention to the importance of the first 3 points of the executive summary.</p> <p>The current situation is unsustainable as the income is insufficient to meet the cost of the rental for the vicar's accommodation, which the Diocese is covering as a duty of care. The church building also needs to be brought up to standard.</p> <p>Diocesan Council recommends that the Parish be consulted for their comments and their response should be referred to the Council by 23rd May 2016 for inclusion in the next Diocesan Council agenda.</p> <p>Bishop Jim, Carole Hughes, Sarah Moss and Jackie Addis will be meeting with Vestry to communicate some key points of today's discussion, possibly during the week of 16th May. It was also noted that the Commissioners did not approach the Selwyn Foundation and it was only used as an example/illustration of possible collaboration.</p> <p style="text-align: center;"><i>It was moved by Bishop Jim, seconded by the Rev. Sarah Stevens-Cross, that the Diocesan Council receives the Report from the Commission of Reconstruction.</i></p> <p style="text-align: right;">AGREED</p>
7997.	<p><u>CLOSING</u> The meeting closed at 8:10pm with prayer. The next meeting is scheduled for 26th May 2016, 4pm in the Neligan House Boardroom.</p> <ul style="list-style-type: none"> • Ms Megan Bowden tendered her apologies.



 Chairperson

26 May 2016

 Date

Devotions schedule for future meetings:

26 th May 2016	The Rev. Sarah Stevens-Cross
30 th June 2016	Mr Garry Smith
28 th July 2016	The Rev. Nyasha Gumbeze
25 th August 2016	Mr Graham Jones