

**DIOCESE OF AUCKLAND
Diocesan Council**

Minutes of the Meeting Held at 4 pm
On Thursday 27 April 2017, Boardroom, Neligan House

CHAIRPERSON: The Right Reverend Ross Bay

8168.	<p>Present</p> <p>The Right Rev Ross Bay The Right Rev Jim White The Rev Clare Barrie The Rev Bryan Haggitt The Rev Jordan Greatbatch</p> <p>Ms Patricia Hall Ms Jackie Addis Ms Karen Spoelstra Ms Megan Bowden QSM Mr David Howe Ms Deborah Rolland Mr Graham Jones</p>
8169.	<p>Apologies Mr Garry Smith The Rev Lucy Nguyen The Rev Alan Burnett The Rev Richard Bonifant</p> <p>Lateness Ms Jackie Addis</p> <p>In Attendance Ms Sonia Maugham (Diocesan Manager) Ms Valonia Dsouza (Minute Secretary)</p>
8170.	<p>Devotions</p> <ul style="list-style-type: none"> • Ms Deborah Rolland led the devotions.
8171.	<p>Confirmation of Agenda</p> <ul style="list-style-type: none"> • The agenda was confirmed by the Chair.
8172.	<p>Schedule of Disclosure</p> <ul style="list-style-type: none"> • Rev Clare Barrie declared an interest – Pt Chev Boundaries. • Patricia Hall declared an interest – Pt Chev Boundaries.
8173.	<p>Confirmation of Minutes</p> <p style="text-align: center;"><i>It was MOVED by Graham Jones and SECONDED by Rev Jordan Greatbatch that the minutes of the meeting held on the 30 March 2017 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>

	<p><i>It was MOVED by Rev Bryan Haggitt and SECONDED by Karen Spoelstra that the In Committee minutes of the In Committee meeting held on the 30 March 2017 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>
8174.	<p>Bishop Matters</p> <ul style="list-style-type: none"> • Bishop Jim has been busy with Easter preparation. He led the group of students from St John’s college at St Philip’s and the Cathedral. He also was a part of the Easter vigil at the Cathedral. Following Easter week, Bishop Jim was in Melanesia teaching in the House of Bishops. • The Bishops attended the House of Bishops meeting in Wellington. The Assistant Bishop-Elect of Wellington, The Rev Canon Dr Eleanor Sanderson, was present for one day of the meeting. The appointment of The Rev Anne Mills as new Dean of the Cathedral has been announced. • The Ministry Unit of Thames is looking to appoint a new Vicar but are facing issues re housing. • Bishop Ross acknowledged the work done by the different Ministry Units and clergy within the Diocese over Easter. • Bishop Ross led the dawn service for the AYM Easter Camp E-Fest. <p><i>Jackie Addis joined the meeting at 4:32pm.</i></p>
8175.	<p>Matters Outstanding – Schedule of Business</p> <ul style="list-style-type: none"> • The Diocesan Manager has emailed Don Shaw from Hui Amorangi Ki Te Manawa O te Wheke Trust re possible dates for a joint meeting and is awaiting a response.
8176.	<p>Finance Report</p> <p><i>Ms Anne Edwards, General Manager Finance from Trust Management, joined the meeting at 4:40pm.</i></p> <p>2016 Annual Finance Report</p> <p>The 2016 Annual Accounts were presented by Anne Edwards.</p> <p>Income:</p> <ul style="list-style-type: none"> • The end of year budget shows a net profit as opposed to a budgeted expected loss. • The main reason for this is one off income received from different sources such as Anglican Insurance Fund, Joll Estate, higher Trust Management distribution, and the Diocesan Trust. • Quota contributions were 109K below budget. As per the assessment, the budgeted income was \$600k but the diocese has only received \$490K in 2016. • The Diocese relies on Trust Management for about 50% of its income.

	<p>Expenses:</p> <ul style="list-style-type: none"> • Most expenses are in line with the budget. There have been certain non-budgeted expenses which has caused the actuals to exceed. However total expenses were under budget. • The Diocese also received some back pay in rent that was being paid incorrectly. <p>Discussion Points:</p> <ul style="list-style-type: none"> • The distribution from Trust Management has increased over the last few years. However, concerns have been raised on the dependence on income from Trust Management. • The quota contribution has been budgeted at \$600K for the past few years besides increase in CPI. This is mainly because quota contribution is voluntary. • Diocesan Council agreed that they would like monthly updates on Trust Management’s distribution forecast in their monthly financial report. If Trust Management underperforms against what is budgeted, they should be able to advise us as soon as possible. • All funds besides \$50K has been repaid to the Diocesan Development Fund. • The Diocesan Council needs to decide how to invest surplus. <p><i>Anne Edwards left the meeting at 5:10pm.</i></p>
8177.	<p>Finance and Audit Committee Report</p> <p>Recommendation from the Committee:</p> <ul style="list-style-type: none"> • The Finance and Audit Committee report recommend that we set aside a reserve fund for the Diocese, growing to \$500k over the next 4 years. • Bishop Ross has expressed reservation about the amount to be reserved as we are a faith based organisation and that resources should be available for mission and ministry work. However, as an employer it is important to have a reserve account to meet our obligations. • The Diocesan Council agreed in principle that the Diocese needs a reserve fund to be able to ensure it can meet its obligations in the event of a financial challenge. Following discussion, it was suggested that \$200k of the 2016 surplus be set aside to begin such a fund. <p><i>It was MOVED by Rev Jordan Greatbatch and SECONDED by Rev Bryan Haggitt that the 2016 Annual Financial Reports of the Diocese be accepted.</i></p> <p style="text-align: right;">AGREED</p> <p><i>It was MOVED by David Howe and SECONDED by Megan Bowden that the initial reserve fund of \$200K be established by Diocesan Council and that the funds deposited from year to year be revisited.</i></p> <p style="text-align: right;">AGREED</p> <ul style="list-style-type: none"> • The Diocesan Council discussed how the best way forward to manage perception around consolidated accounting. The Diocesan Manager has begun preliminary work on a statement of performance/annual report to go

	<p>along with our financial statements. However, Diocesan Council will need to allocate resources to help write a report. A person may need to be hired on contract to write a report.</p> <p>AGREED:</p> <ul style="list-style-type: none"> • <i>Diocesan Council is happy for the Diocesan Manager to continue working on the above matter. Communication will be maintained between Diocesan Manager and the Diocesan Council re the progress on the work.</i> • <i>A draft proposal to be presented as soon as practical to the Council.</i> <p>The 2017 March Financial Report was received by the Council.</p>
8188.	<p>Diocesan Property Manager's Report</p> <p><i>Geoff Clark, Diocesan Property Manager joined the meeting at 5:40pm.</i></p> <p>Geoff Clark presented the Property Report.</p> <ul style="list-style-type: none"> • The Point Chevalier sale was successful. Bishop Jim and Geoff Clark were thanked for their work towards the sale. <p>The report was received by the Diocesan Council.</p>
8189.	<p>Decision Papers and Appointments</p> <p><i>Diocesan Council In Committee from 5:43pm to 5:50pm.</i></p> <p>Parish of Ruawai – Sale of St Michael on the Hill, Hukutere</p> <p>A section of land measuring 1,440 sq m. was gifted to the Parish by Mr Edward Coates. A church built on the site. Regular services ceased at St Michael's about 15 years ago. The church is no longer used and has a Heritage NZ classification.</p> <p>The Parish wish to sell the property and have communicated widely with the surrounding community. A parish special meeting has approved the same.</p> <p><i>It was MOVED by Rev Clare Barrie and SECONDED by Deborah Rolland that Diocesan Council recommend that the property be sold on the open market and that every effort be made to return any gifted chattels to the original families. The net proceeds to be allocated to the Diocese as part of the withdrawal of the Diocese from this co-operating unit.</i></p> <p style="text-align: right;">AGREED</p>
8190.	<p>Parish of Otahuhu – Request to access Investment Funds</p> <p>The Parish of Otahuhu have been working with the General Trust Board to exit their leasehold properties on Church Street, Otahuhu. Of the three</p>

	<p>properties, two lessees have walked away leaving their house to the Parish, whilst the third is requiring the parish to pay out \$16K for the house. To be able to sell the Church St land, the Parish needs to clear \$5K rates debt on another of these properties</p> <p>The Parish are requesting a further \$20K to be withdrawn from the investment account (498935), so that these properties can be sold.</p> <p><i>It was MOVED by Graham Jones and SECONDED by Jackie Addis that the Diocesan Council approve Parish of Otahuhu's request to access \$20,000 from their investment account to be able to proceed with the sale of Church Street land, Otahuhu, on the condition that this is repaid once the Mason Ave land is sold.</i></p> <p style="text-align: right;">AGREED</p> <p>Geoff Clark left the meeting at 5.56pm.</p>
8191.	<p>Albany Greenhithe MD – Sabbatical Leave Relief Funding</p> <p>The Reverend Gregory Thorn has applied for sabbatical leave which will be taken in two parts. The first part being in the June-July 2017 period, and the second part in May 2018. The pastoral care within the ministry can be catered for within the existing capacities of the ministry unit. However, they would need relief clergy as the Ministry Unit has two churches.</p> <p>Albany Greenhithe MD would therefore like financial assistance to cover one service each Sunday of the month – 9 x Sundays in 2017 and 4 x Sundays in 2018 at \$100 per Sunday, plus mileage.</p> <p><i>It was MOVED by Rev Jordan Greatbatch and SECONDED by Rev Clare Barrie that Diocesan Council approve financial assistance relief to Albany Greenhithe MD during Rev Gregory Thorn's sabbatical from June – July period in 2017, and for the second part in May 2018 being \$1,300 plus mileage.</i></p> <p style="text-align: right;">AGREED</p>
8192.	<p>Decade of Mission Survey Response</p> <p>The Decade of Mission Working Group was established at the last General Synod/Te Hinota Whanui (GSTHW). The Working Group is considering the way in which the church structures may limit, impede or frustrate the wider work of mission in the Anglican Church in Aotearoa, New Zealand and Polynesia. The working group wishes to invite wide input to help them better recognize the ways in which mission is being impeded and also those that can assist in finding solutions.</p> <p><i>It was MOVED from The Chair that the Decade of Mission Working Group survey questions be distributed to Ministry Units within the Auckland Diocese.</i></p> <p style="text-align: right;">AGREED</p>

8193.	<p>Point Chevalier – Boundaries Report</p> <p>The Reverend Noel Derbyshire was asked to undertake work on new boundaries to incorporate the area of the former Point Chevalier parish. A report with recommendations was received at the meeting. A map detailing the boundaries was tabled.</p> <p>The Council members discussed the report and have requested feedback from the Ministry Units that will be affected by the recommendations. They have also requested that the map show where the old boundaries lay, and include bus routes around the area.</p> <p>The Diocesan Manager to send a communication memo along with the boundaries report to the four ministry units [Mount Albert, Avondale, Grey Lynn and Ponsonby] that will be affected by the proposed change in boundaries to provide feedback on the recommendations made before the 29 June 2017 meeting.</p>
8194.	<p>Working Group Update</p> <p>Quota</p> <p>David Howe presented a report on behalf on the Quota Working Group. The quota working group would like to work alongside with Legal Business Committee and Finance and Audit Committee on the recommendations made.</p> <p>The Council agreed that the working group may work with Legal Business Committee and the Finance and Audit Committee and present their draft report at the Council’s May 2017 meeting.</p>
8195.	<p>Diocesan Health and Safety</p> <p>The Council received the Diocesan Health and Safety report presented by the Project Manager to the Diocesan Manager.</p>
8196.	<p>Whangarei MD</p> <p>The working group is presenting their draft report to Whangarei MD and a report will be presented at the May Diocesan Council meeting.</p>
8197.	<p>Equal Gender Representative Group</p> <p>Rev Clare Barrie will present a report at the May Diocesan Council meeting.</p>

	Information Papers and Correspondence
8198.	Social Justice Working Group Rev Peter Bargh has met with the Bishops and discussions are in progress re the future direction of the group.
8199.	Closing The meeting closed at 6:40 pm with Grace. The next meeting will be held on 25 May 2017 at 4:00 pm in the Boardroom, Nelligan House.

