

**DIOCESE OF AUCKLAND
Diocesan Council**

**Minutes of the Meeting held at 4pm
On Thursday 27 July 2017, Boardroom, Neligan House**

CHAIRPERSON: The Right Reverend Jim White

8260.	<p>Present</p> <p>The Right Reverend Jim White Ms Patricia Hall The Reverend Richard Bonifant Ms Jackie Addis The Reverend Bryan Haggitt Mr Garry Smith The Reverend Lucy Nguyen Ms Deborah Rolland The Reverend Clare Barrie Ms Megan Bowden QSM Mr Graham Jones</p>
8261.	<p>Apologies</p> <p>The Right Reverend Ross Bay The Reverend Jordan Greatbatch Mr David Howe Ms Karen Spoelstra</p> <p>In Attendance</p> <p>Ms Sonia Maugham (Diocesan Manager) Ms Valonia Dsouza (Minute Secretary)</p>
8262.	<p>Devotions</p> <ul style="list-style-type: none">• Graham Jones led the devotions.
8263.	<p>Confirmation of Agenda</p> <ul style="list-style-type: none">• Decision paper on Parish of Thames – sale of the vicarage to be taken off the agenda as a decision from Diocesan Council is no longer required.• The Chair confirmed the agenda.
8264.	<p>Confirmation of Minutes</p> <p style="text-align: center;"><i>It was MOVED by Ms Jackie Addis and SECONDED by Garry Smith that the minutes of the meeting held on the 29 June 2017 be confirmed as a true and correct record.</i></p> <p style="text-align: right;">AGREED</p>

8265.	<p>Matters Outstanding - Schedule of Business</p> <ul style="list-style-type: none"> • Pt Chevalier boundaries – The sub group will be meeting in August to discuss the submissions before making a recommendation to Diocesan Council at its August meeting.
8266.	<p>Property Manager's Report</p> <p>Geoff Clark, Diocesan Property Manager joined the meeting at 4.20 pm.</p> <p>The Property Manager presented his report to Diocesan Council.</p> <p>Parish of Thames – The Parish of Thames has identified a vicarage in the no flooding zone. As a result, they have withdrawn their offer on a previously selected property in the flood zone.</p> <p>Diocesan Council raised concern that perhaps ministry units are not aware of the procedures that need to be followed once Diocesan Council has approved the sale/purchase of properties.</p> <p>The Property Manager advised the Council that he is involved in the entire process and informs ministry units of all the requirements.</p> <p>The Property Manager's report was received by Diocesan Council with thanks.</p>
8267.	<p>Diocesan Council Decision Papers</p> <p>Mercury Bay Mission District</p> <p>Withdrawal of funds from Group Investment Fund</p> <p>The congregation of Mercury Bay MD ceased using the St Peter's church building due to concerns around the structural safety. At their Annual General Meeting, the congregation decided that the preferred option was to strengthen St Peter's church building so that they can resume worship and community life.</p> <p>The Diocesan Property Manager advised the Council that the quotation provided is accurate. The contractor has done a thorough inspection of the plant. Mercury Bay MD would like to access the funds held with Trust Management for the purpose of this work.</p> <p><i>It was MOVED from The Chair that up to \$90,848 be released to Mercury Bay Mission District from their Group Investment Fund to help with the completion of strengthening work of St Peter's church building in Mercury Bay.</i></p> <p style="text-align: right;">AGREED</p>

	<i>Diocesan Property Manager left the meeting at 4.40 pm.</i>
8268.	<p>Finance Report</p> <p>Finance and Audit Committee Report</p> <p>Sonia Maugham, Diocesan Manager presented the Finance and Audit Committee report to the Council.</p> <p>Updates from the Finance and Audit Committee meeting:</p> <ul style="list-style-type: none"> - Matthew Ockelston attended the July meeting and gave a presentation on the governance structure and the legal liability of the Diocese. The committee recommended that Matthew be invited to a Diocesan Council meeting to explain to the Council its legal and moral obligations. - The Committee set up a sub-committee consisting of Diocesan Manager, Garry Smith and Charles Belcher to develop a five-year financial plan for the Diocese. The committee will present this plan to the Council.
8269.	<p>Finance Report</p> <p>The Diocesan Manager presented the June finance report to the Council.</p> <p>The Council has requested further information regarding funding to Interchurch Council for Hospital Chaplaincy (ICHC). The Council would like to have a better understanding as to how ICHC applies the \$40,000 funding grant of the Diocese.</p> <p>Sonia Maugham and Rev'd Lucy Nguyen to work together and present it at the next Diocesan Council meeting.</p> <p style="text-align: center;"><i>It was MOVED by Ms Jackie Addis and SECONDED by Ms Patricia Hall that the June 2017 Finance Report be received.</i></p> <p style="text-align: right;">AGREED</p>
8270.	<p>Diocesan Council Decision Papers</p> <p>Diocesan Council Member Vacancy</p> <p>In the light of the resignation as Priest in Charge of Whangarei MD, Rev'd Alan Burnett has tendered his resignation as a member of Diocesan Council.</p> <p>As per Clause 19 (d) of the Standing Committee Statute 2001, Diocesan Council may fill that vacancy by appointing a person until the next election for Diocesan Council. However, due to the close proximity of Synod, it was suggested that the vacancy be filled at Synod 2017.</p>

<p>8271.</p>	<p><i>It was MOVED by Mr Garry Smith and SECONDED by The Reverend Clare Barrie that due to the close proximity to Synod, the vacancy be filled at Synod 2017.</i></p> <p style="text-align: right;">AGREED</p> <p>Financial Regulations Statute</p> <p>Housing Policy Working Group</p> <p>Archdeacon Sarah Moss and Diocesan Manager Sonia Maugham have been working on the housing bill and have presented their amendments to the Legal Business Committee.</p> <p>A housing policy needs to be developed that will accompany the Financial Regulations Statute. The policy needs to be developed and be made available to the Diocese before Synod. The policy will need to include a grandparent or a sunset clause to ensure that the process is fair to all clergy members. Clergy members will be invited to a meeting before Synod to provide feedback on the amended statute and policy.</p> <p>The Archdeacon and Diocesan Manager would like Diocesan Council to formalise a working group consisting of at least two clergy members and one lay person to help form a housing allowance, and suitable housing policies that will align with the new housing clauses.</p> <p><i>It was MOVED by The Reverend Lucy Nguyen and SECONDED by Ms Deborah Rolland that The Reverend Bryan Haggitt and Mrs Jackie Addis be appointed to the working group. The Diocesan Manager will second one lay and one clergy member. The purpose of the working group is to form the housing allowance, and suitable housing policies that are to be presented at Synod.</i></p> <p style="text-align: right;">AGREED</p>
<p>8272.</p> <p>8273.</p>	<p>Working Group Updates</p> <p>Quota</p> <p>The Diocesan Manager presented a verbal update on the quota working group. The amended bill was presented to the Legal Business Committee and will be presented at Synod. The group is working on its presentation to Synod which will be a part of the Diocesan Council presentation.</p> <p>Equal Gender Representation</p> <p>A report will be presented at Synod 2017 and a motion has been placed asking Synod that the report be received and the recommendations be adopted.</p>

8274.	<p>Synod Arrangements</p> <p>The Synod Arrangements Task Group will be reporting back their findings at 2017 Synod. The task group has been allocated Synod conference time to allow for discussions.</p>
8275.	<p>Diocesan Health and Safety</p> <p>The Diocesan Health and Safety report was received. 31% of Ministry Units have provided details of their Health and Safety representatives. Diocesan Council has recommended that in the absence of a nominated Health and Safety representative, the Vicar/Priest in Charge will be appointed as the default representative.</p> <p>The role of the Diocesan Council is to govern the risks within the Diocese. Ministry Units need to inform the Diocese of any major health and safety incidents and outcomes. Once advised, the Diocesan office will need to act on any unmitigated risks.</p> <p>The working group will be presenting at Synod.</p>
8276.	<p>Whangarei MD</p> <p>The Mission District has been notified of the decisions made by Diocesan Council at its May meeting. The decisions were made on the basis of the recommendation of the Whangarei MD working group.</p> <p>The working group has no further reports to present and can be taken off the agenda.</p>
8277.	<p>Cathedral Consecration</p> <p>Ms Deborah Rolland provided a verbal report. The Cathedral Consecration working group have applied to Barfoot and Thompson for further funding. The opening of the Selwyn exhibition at the Auckland Museum opens on the 28 July 2017 at 3.00 pm.</p>
8278.	<p>Diocesan Mission and Ministry Oversight</p> <p>Diocesan Council received the report. Diocesan Manager advised the Council that the report presented will be presented to Synod and if the Council has any feedback, it can be directed to Karen Spoelstra.</p>
8279.	<p>Matters of Information</p> <p>Diocesan Mission and Ministry Resource Team</p> <p>The report was received by Diocesan Council.</p>

8280.	<p>Diocesan Council report to Synod</p> <p>Ms Megan Bowden presented the Diocesan Council report. The Council suggested that the skill set required for Diocesan Council be highlighted in the report.</p> <p>Megan will email an updated report to the Council for further feedback. Mrs Jackie Addis volunteers to write the Diocesan Council report for Synod next year. It was suggested that the person responsible for the report should take notes at every Diocesan Council meeting thus making it easier to compile the report before Synod.</p> <p>Diocesan Council to nominate a member to speak to the report at Synod at the August meeting.</p>
8281.	<p>Closing</p> <p>The meeting closed at 6.05 pm with a prayer by Mr Graham Jones.</p> <p>The next meeting will be held on the 31 August 2017 from 4.00 pm onwards in the Boardroom, Neligan House.</p>

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31 August 2017